

**NASA FINANCIAL MANAGEMENT MANUAL
TRANSMITTAL NOTICE NO. 2003-12**

Date: December 5, 2003

1. This notice forwards the following draft changes to the Financial Management Manual:

FMM 9300 FINANCIAL REPORTS

**FMM 9392 Periodic Monitoring Controls Performed By
Centers (December 2003)**

2. Comments and revisions are due seven (7) days from the receipt date of this notification. Please email these changes to Bertha.K.Lee@nasa.gov.
3. To view this updated document, please access our FMM website at "www.hq.nasa.gov/fmm".

DIGEST OF CHANGES AND ADDITIONS IN PROCEDURES

<u>Paragraph(s)</u>	<u>Page(s)</u>	<u>Change(s)</u>
9392	All	This chapter was established to include all procedures to be used by NASA Centers for the required Periodic Monitoring Controls Performed by Centers for SAP. Each Center DCFO must submit by e-mail a summary that contains the status of 1) each procedure, 2) all exceptions, and 3) corrective actions to Code BF on a monthly basis. The DCFO must also ensure that all procedures are performed and proper documentation is maintained.

Original Signed By

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