

**NASA FINANCIAL MANAGEMENT MANUAL  
TRANSMITTAL NOTICE NO. 9300-52**

Date: November 15, 1997

1. This transmittal notice forwards Changes to the following portions of the Financial Management Manual:

FMM 9300	FINANCIAL REPORTS
FMM 9301	General (November 1997)
FMM 9310	Agency Reports (November 1997)
FMM 9320	Financial and Contractual Status (FACS) (November 1997)
FMM 9322	Financial Highlight Report (November 1997)
FMM 9323	Preliminary Accrued Cost (PAC) Report (November 1997)
FMM 9340	Center Fiscal Activity Reports (November 1997)
FMM 9341	General Ledger Accounts System (GLAS) (November 1997)
FMM 9360	Center Civilian Payroll Reports (November 1997)

2. This change is effective upon receipt.
3. Effective with this change hard copies of FMM changes will not be distributed. See the attached letter for additional information.

**DIGEST OF CHANGES AND ADDITIONS IN PROCEDURES**

9301	This chapter was completely reviewed and changes were made where required.
9310	This chapter has been reviewed and modifications were made where needed.
9322 & 9323	These chapters has been completely reviewed and updated where required.

- 9341 This chapter has been revised to reflect new Standard General Ledger changes. The listing of account numbers have been modified to include Partner Code requirements and appropriation symbols or receipt/fund symbols for every account number.
- 9361-4a This report was revised to include the OPM requirement that a quarterly Health Benefits Reconciliation report be sent to all health plans.

4. **FILING INSTRUCTIONS:** Remove old pages and insert the enclosed in lieu thereof.

*Original Signed By*

Stephen J. Varholy  
Director, Financial Management Division