



Briefing for Potential ODIN Vendors

Code F

Office of Human Resources

March 29, 2004



Office of Human Resources (Code F) Organization

**Assistant Administrator
and CHCO**

Vicki Novak

Senior Advisor for Human Capital

Jerry Simpson

Executive Officer

Carol Saric

Administrative Specialist

Annette Frederick

**Chief Human Capital Officer
development, coordination, and
alignment of policies and
guidance for NASA's human
resources programs;
representation of NASA HR
policies, programs, and
activities to stakeholder &
customer communities.**

**Management Systems Division
(FM)**

Tim Sullivan

ADP POC Craig Conlin

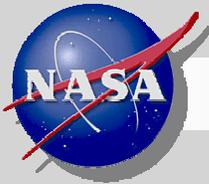
Alt POC Tuesday Dodson

Personnel Division (FP)

Joan Peterson

**Training & Development
Division (FT)**

Bonnie Acoven



HR Office Responsibilities

- **Management Systems Division (FM)** – Management of process, under the guidance of the Office of the Chief Financial Officer, for the formulation and execution of Congressionally appropriated resource funding for all NASA civil service workyears, associated salaries, benefits, official travel, and allocation of civil service workyears.
- **Personnel Division (FP)** – Development and coordination of Agencywide policies (guidance and activities) directed toward acquiring and retaining a high quality civil service workforce. Provide HR leadership & corporate direction enabling NASA to effective & efficiently achieve its mission, focusing on performance culture & workforce capability.
- **Training & Development Division (FT)** – Development and coordination of Agencywide policies (guidance and activities) directed toward developing NASA's civil service workforce skills and competencies, as well as Executive and Leadership Development.



ADP Requirements

- **Workstations all PC except 1 Mac, many laptops/docking stations**
- **Unique Database = WIMS (Workforce Information Mgmt Sys)**
- **Special Desktop SW = Cognos Impromptu and PowerPlay, used with WIMS**
- **Most web pages maintained at JSC**