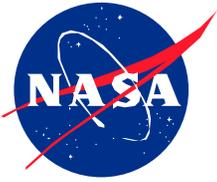




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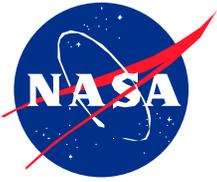
# Office of the General Counsel Code G

Gary G. Borda



## General Counsel

- Provides functional leadership
  - Center Chief and Patent Counsel
  - All legal services and issues related to all NASA activities
- Acts in advisory capacity
  - Administrator
  - Enterprise Associate Administrators
  - Center Directors
  - To ensure Agency activities conducted in accordance with statutory and regulatory requirements.
- Provides Litigation expertise to the Agency



# Organization

- Widely dispersed, Agencywide Organization
- HQ organized into front office and four legal office divisions
  - Contracts
  - General law
  - Intellectual Property
  - Commercial and International Programs
- Offices of Chief Counsel
  - All ten Centers
- Offices of Patent Counsel
  - Eight Centers



## Non-standard Requirements – SW & Internet

- Code G Document Management System
- Legal Document Database
- Litigation Tracking System
- Web Surveys
- FilemakerPro
- Adobe Acrobat Suite
  - Adobe Capture
- Omnipage for OCRing
- Westlaw & Lexis Subscriptions
- NASATechTracS
- USPTO EFS & PAIR



## Non-standard Requirements - HW

- Ricoh Scanner
- Dongle for the scanner (counter)
- CDROM burners
- Color Printer
- Office Laptops for travel



# Future Requirements

- Legal Technology Team
  - Increased connectivity among legal offices
- Knowledge Management
  - Document Management System
  - Document Assembly Software
  - Case Management Systems
- Collaboration
  - Team meeting capability (WebEx Meeting Center)
  - Team space capability (eRoom, Groove)
  - Video conferencing from Desktop
- One NASA Legal Web Portal