

**KSC Alert Coordinator (SA-G)**

Approval: \_\_\_\_\_  
Acting Director, Safety and Mission Assurance

**Objectives:**

- To meet requirements of [NPR 8735.1](#) and [KNPR 8720.2](#).
- To provide KSC with information on suspect non-conforming, improperly manufactured, counterfeit, or safety deficient parts, materials, software, or safety items.
- To ensure Program/ Project/ Operations/ Institutional Managers at KSC are aware of GIDEP Notices/ NASA Advisories and have investigated the appropriate flight, ground support, inventory, or other parts, materials, software, or safety items.
- To notify SA management that the potential suspect items are being or have been investigated and are not being utilized in any critical application.

**Acronyms:**

- GDSR: GIDEP Document Status Report
- GIDEP: Government-Industry Data Exchange Program

GIDEP is a cooperative information sharing program between the US and Canadian governments and industry participants. The goal of GIDEP is to ensure that information concerning problems involving parts, materials, software and safety is exchanged both internally and externally to NASA, and to provide a mechanism to ensure that appropriate parts, materials, software, and safety items are used.

**Note 1:** GIDEP Notices/NASA Advisories are distributed only to those who need to know the information based on distribution limitations stated in each document.

**Note 2:** Contractor's GIDEP Representative retrieves GIDEP Notices from [GIDEP database](#) and distributes to their employees.

**Note 3:** For the contractual projects, the Program/ Project/ Operations/ Institution performs the surveillance function to ensure GIDEP Notices/ NASA Advisories are evaluated and dispositioned properly by the contractors.

**Note 4:** Dispositions could include documenting "No Impact", "No Use", action taken to reduce or eliminate any detrimental effects, or identifying other disposition actions to be taken (e.g., risk accepted after assessment, parts replacement, parts placed in segregated stores).

**Note 5:** GDSR is received from KSC Alert Coordinator monthly requesting disposition status of GIDEP Notices/ NASA Advisories.

**Note 6:** GIDEP Responder appointed as GIDEP point of contact by KSC Program/ Project/ Operations/ Institution.

**Note 7:** GIDEP Notice/NASA Advisory can be closed with coordination from technical community impacted.

**Note 8:** Disposition of GIDEP Notices/ NASA Advisories will be kept for at least five years following the end of operations.

