

MEMORANDUM OF AGREEMENT
BETWEEN
UNITED STATES NAVY
NAVAL SEA LOGISTICS CENTER DETACHMENT PORTSMOUTH, NH
AND
OFFICE OF SAFETY AND MISSION ASSURANCE
HEADQUARTERS
NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
WASHINGTON, DC

1. PURPOSE. This Memorandum of Agreement (MOA) is between the Naval Sea Logistics Center Detachment, Portsmouth, NH (herein referred to as NAVSEALOGCENDET Portsmouth) and the Office of Safety and Mission Assurance, Headquarters, National Aeronautics and Space Administration, Washington, DC, (herein referred to as NASA). This agreement provides for NASA, including its field activities, the use of the Navy's web-accessible, Product Data Reporting and Evaluation Program (PDREP), and the web-accessible Red/Yellow/Green (RYG) Program. NAVSEALOGCENDET Portsmouth will provide NASA with web-access to the PDREP Automated Information System (AIS) to store NASA product quality information, and the RYG program to store delivery data. NASA will have use of both programs per the terms of this agreement.
2. AUTHORITY. The authority for NASA entering into this MOA is section 203(c) of the National Aeronautics and Space Act of 1958, as amended [42 U.S.C. § 2473(c)] and the Economy Act [31 U.S.C. § 1535].
3. RESPONSIBILITIES.
 - a. NAVSEALOGCENDET Portsmouth will use reasonable efforts to:
 - (1) Make changes to the PDREP database, as required to support NASA use (e.g., addition of NASA quality information codes, inclusion of delivery data, change to RYG and User Profile to display NASA Reporting Activities for NASA records).
 - (2) Based on NASA input, store closed, contractor-liable, defect-verified quality data and delivery information for NASA to be used for program management reports.
 - (3) Conduct test sweeps to validate NASA data prior to utilizing in program management tools.
 - (4) Provide technical support to NASA users on PDREP on an as-needed basis.
 - (5) Provide web access to PDREP and RYG (user name/password) to identified NASA users.
 - (6) Ensure C2 level of security in accordance with DoD 5200.28, Security Requirements for Automated Information Systems.

- (7) Provide NASA user training on a fee for service basis.
 - (8) Provide identified NASA users access to the PDREP database in order to run query reports.
- b. The Office of Safety and Mission Assurance at NASA Headquarters will use reasonable efforts to:
- (1) Reimburse NAVSEALOGCENDET Portsmouth for the costs incurred to fulfill unique NASA requirements/PDREP/RYG program changes, maintenance, training, travel, and support of NASA data in the PDREP/RYG database (see Appendix A). Unique requirements that require reimbursement by NASA will be agreed to by both NASA and the NAVSEALOGCENDET Portsmouth in writing prior to fulfillment of each such requirement.
 - (2) Arrange for the sending of quality data and delivery data (in the NAVSEALOGCENDET Portsmouth requested format) to a NAVSEALOGCENDET Portsmouth FTP Server between the 20th and 25th of each month, for use in the leading indicator process.
 - (3) Provide NAVSEALOGCENDET Portsmouth with a Point of Contact at each NASA Center for quality information and delivery concerns.
 - (4) Promote the use of PDREP/RYG throughout NASA.
 - (5) Identify NASA users authorized to access PDREP/RYG.
 - (6) Serve as the interface between NASA and the Navy for oversight of the activities covered by this agreement.

4. LEVEL OF SUPPORT. The level of NAVSEALOGCENDET Portsmouth support and services will be commensurate with the NASA funding provided. NASA will reimburse for actual support services rendered. All activities under or pursuant to this MOA are subject to the availability of appropriated funds and no provision shall be interpreted to require obligation or provision of funding in violation of the Anti-Deficiency Act [31 U.S.C. § 1341]. Funding will be accomplished via a mutually agreeable separate funding instrument under the Economy Act. Support services and their associated cost estimates are shown in Appendix A. NASA will provide advance funding in quarterly increments, prior to the accomplishment of requested support services. NASA funding documents shall be forwarded to the following address with an advanced (fax) copy provided to Ms. Joanne Rollins, NAVSEALOGCENDET Portsmouth, tel. 603.431.9460, x452, Fax 603.431.9464.

LJIC 65538
John Betts, N01F 717.605.3132, Fax: 717.605.1780
Naval Sea Logistics Center
PO Box 2060, 5450 Carlisle Pike
Mechanicsburg, PA 17055-0795

5. ALLOCATION OF RISK. Each party agrees to assume liability for its own risks associated with activities under or pursuant to this MOA.

6. ANNUAL REVIEW. Each year a review of this MOA will be conducted between the parties. The parties intend these reviews to take place one quarter prior to the beginning of the new fiscal year. The first review will be in the first full fiscal year of activity. The purposes of the review will be to:

- a. Reaffirm organizational commitment to the project and review agreement.
- b. Review previous year's actual project/task costs versus estimates.
- c. Discuss changes, including adjustments in prices/labor rates.
- d. Balance planned levels of support for the upcoming fiscal year with available funding levels.

7. POINTS OF CONTACT. The individuals named below shall serve as the respective points of contact for all correspondence pertaining to this MOA:

NASA:

Name: Tom Whitmeyer
Title: Manager, Agency Quality Assurance Program
Address: NASA Headquarters, Washington DC 20024
Tel: 202.358.2228
Fax: 202.358.3104
E-mail: tom.whitmeyer@nasa.gov

NAVSEALOGCENDET Portsmouth:

Name: Duncan MacDonald
Title: PDREP Project Manager
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Fax: (603).431.9464
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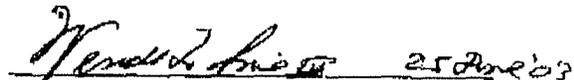
NAVSEALOGCENDET Portsmouth:

Name: Wendell T. Smith III
Title: Acquisition Support Programs Product Manager
Address: Naval Sea Logistics Center Detachment Portsmouth
80 Daniel Street, Suite 400
Portsmouth, NH 03801-3884
Tel: (603).431.9460, x451 or DSN 684.1371, x451

Fax: (603).431.9464
E-mail: smithwt1@navsea.navy.mil

8. EFFECTIVE DATE OF AGREEMENT. This MOA shall be effective upon signature of all parties and will remain in force for 5 years unless terminated by either party with 3 months written notice. The terms of this agreement may be extended after 5 years, if mutually agreed to by all parties through an amendment to this agreement. Any party may request the initiation of a review and/or an amendment at any time should changing conditions warrant. Any amendment to this agreement shall be in writing and approved by the signatories. Written modifications to Appendix A may be made at the Program Manager level provided that there are no significant budget impacts and the modifications are approved by both parties.


Bryan D. O'Connor
Associate Administrator,
Office of Safety and Mission Assurance
NASA Headquarters
Date
11 JUN 03


Wendell T. Smith III
Acquisition Support Product Manager
Naval Sea Logistics Center Detachment,
Portsmouth
Date
25 June 03


Stephen M. Bonwith
Executive Director
Logistics, Maintenance and Industrial Operations
Naval Sea Systems Command
Date
26 JUN 03

APPENDIX A

For Combined Navy/NASA PDREP/RYG*

FY03 One Time Costs for single source data is estimated to be approx. \$35K and includes:

Programming/Analysis for Test File

Includes programming table mods, data load/transfer, profile changes, and generation of test file for review of Navy and Navy/NASA ratings.

QA Vendor Test and Validation

Audit monthly sweep, notify NASA contractors, go through rebuttal process, verify accuracy and validity of data.

On-Site Customer Training: Fee-for-service based on location, number of sites, duration and personnel.

Conduct on-site training sessions.

FY03 Recurring Costs for single source data is estimated to be approx. \$100K/FY* and includes:

Run data sweeps monthly and make reports available to designated NASA program representatives.

Program Management/Oversight

PDREP Database/Sys Ops

Includes database storage, license fees, system maintenance, facility/communication links, help desk support, data transfer validations, sweep administration, user-ids/passwords, travel and supplies.

* FY03 cost will be prorated and dependent upon implementation date.

NOTE: For planning purposes, FY04 and outyear costs can be estimated by applying a 5 % inflation factor and will be further adjusted to reflect NASA-requested unique requirements; e.g., programming over and above normal enhancements and any additional requested fee-for-service training.