



Safety Directors Conference

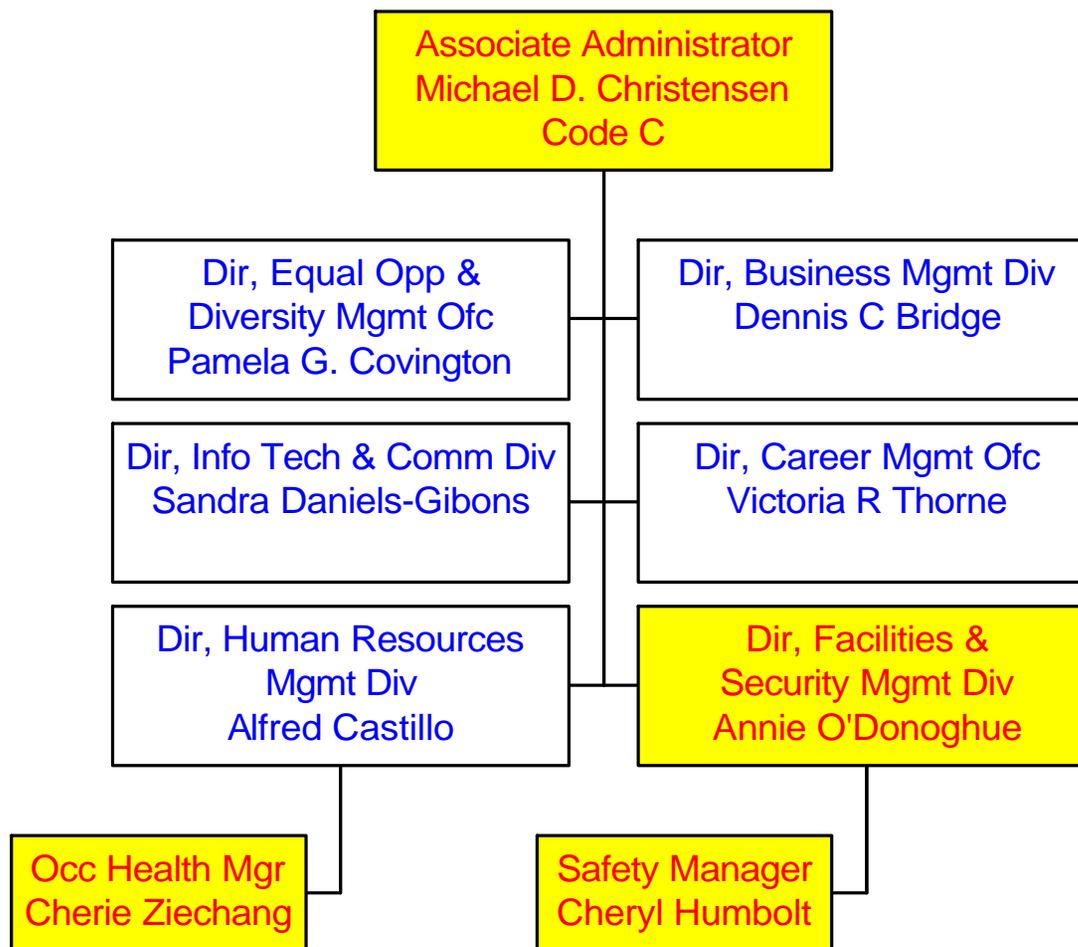
March 20-23, 2001

Headquarters Operations



STRUCTURE

Headquarters Operations





Functional Areas of Responsibility

Headquarters Operations

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Safety Program

Headquarters Operations





Program Responsibilities

Headquarters Operations

Goal: ***TO HAVE AN ORGANIZATION FREE OF MISHAPS***

- **Safety** - provide a safe and healthy working environment for all HQ civil servants, contractors, and visitors
- **Occupational Health** - promote and maintain the physical and mental well being of all HQ employees
- **Emergency Management** - ensure emergency preparedness



Initiatives

Headquarters Operations

- Collateral Duty Safety Representative Program
- Close Call System
- Monthly Safety Topics
- Executive Safety Board
- Behavior-Based Safety Training
- Safety Awareness Promotion



Safety Awareness Campaign May - Sep 2001

Headquarters Operations

NEW ATTITUDE FOR SAFETY AWARENESS

- Logo: In development
- Kickoff: Presentation by Mr. Goldin
Proclamation signing AAs
Award Ceremony
- Training: Behavior Based Safety
- Cards: I Promise to be Safe
Because of [picture] I Value Safety
- Other Aids: Safety Posters/Pamphlets/Videos



Enhancements to Mishap Prevention

Headquarters Operations

- **Voluntary Protection Program (VPP)**
 - Scheduled to submit application by September 2002
 - Include on-site contractors in VPP efforts
- **Contracts**
 - On-site versus off-site and performance based contracting
 - Procurement: review for compliance
 - Safety: review plans
- **Supervisor and Employee Performance Plans**
 - Currently safety is an evaluative criteria
 - Next cycle (July 2001) safety will become mandatory factor



Ideas to Improve Safety

Headquarters Operations



Voluntary Protection Program

- Arbitrary date selected
- Center Program Preparation
 - Resources
 - Culture change
 - Program maturity



Miscellaneous Issues

Headquarters Operations

- **Lesson Learned Information System** - participate as appropriate
- **Flight Safety Program** - done by FAA
- **Annual Self Evaluations**
 - housekeeping major issue
 - working with Collateral Duty Safety Representatives to correct
- **NASA Integrated Action Team** - not applicable
- **Q Program Operating Plan** - no HQ requests at this time

