

**NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
CHARTER OF THE
SPACE FLIGHT ADVISORY COMMITTEE
OF THE
NASA ADVISORY COUNCIL**

ESTABLISHMENT AND AUTHORITY

The NASA Administrator, having determined that it is in the public interest in connection with the performance of Agency duties under the law and with the concurrence of the General Services Administration, establishes the NASA Space Flight Advisory Committee (the "Committee") of the NASA Advisory Council (the "Council"), pursuant to the Federal Advisory Committee Act, 5 U.S.C. App. §§ 1 et seq.

PURPOSE AND DUTIES

1. The Committee will provide advice on the Office of Space Flight (OSF) programs, policies, plans, and on other matters. Its advice will span strategic planning, program development, utilization, operations, and management reform initiatives (e.g. institutional assets, human capital management, financial, information technology and competitive sourcing).
2. The Committee will draw on the expertise of its members and other sources to provide advice and make recommendations to the Council. The Committee will hold meetings and make site visits as necessary to meet its responsibilities. The Committee will review reports and recommendations of its subcommittees, panels, and/or task forces and include them, if adopted and appropriate, in its reports to the NASA Advisory Council.
3. The Committee shall function solely as an advisory body and will comply fully with the provisions of the Federal Advisory Committee Act.

SUBCOMMITTEES, TASK FORCES, AND PANELS

1. Subject to the approval of the Deputy Administrator, the Committee is authorized to establish subcommittees for particular areas of OSF's programs. The subcommittees will be established under Terms of Reference that are approved by the Deputy

Administrator. Subcommittees will report their proposed findings and recommendations only to the full Committee for its consideration.

2. Subject to the approval of the Deputy Administrator, the Committee is authorized to establish temporary task forces for special studies. The task forces of the Committee will be established under Terms of Reference that are approved by the Deputy Administrator. Task forces report only to the full Committee. Task force duration will be specified in their Terms of Reference.
3. Members of the Committee may organize themselves into panels of particular areas of the space flight program.

MEMBERSHIP

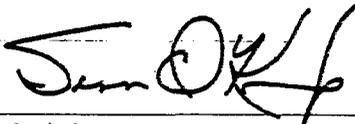
1. The Committee will consist of a balanced membership from industry, academia, and government. Their professional backgrounds will represent recognized knowledge and expertise in scientific, technological, and programmatic fields relevant to space flight development, operations, utilization, space communications, launch services, advanced systems, and commercialization.
2. The Chair of the Committee will also be a member of the NASA Advisory Council and will be appointed by the Administrator for a 2-year term, renewable at the discretion of the Administrator. The Associate Administrator for Space Flight will appoint all other members with the written concurrence of the Deputy Administrator.
3. Committee members will be appointed for 2-year terms, renewable at the discretion of the Associate Administrator for Space Flight. The term of Subcommittee or Task Force members will vary according to the Terms of Reference of these groups, but in no event will their terms exceed 2 years. All appointed members of the Committee, subcommittees or task forces serve at the discretion of the Agency.
4. Members of the Committee will serve as chairs of the various subcommittees. Members of the subcommittees and task forces are appointed by the Associate Administrator for Space Flight and are associate members of the Committee. Associate members participate only in the work of the subcommittee or task force to which they have been appointed.

ADMINISTRATIVE PROVISIONS

1. The Committee will report to the NASA Advisory Council. The Council will determine whether or not to formally forward Committee recommendations to the NASA Administrator. However, the Administrator may, at the Administrator's discretion, require that the Committee's report and/or recommendations be provided directly to the Agency. The Administrator responds, for NASA, to any Committee or Council recommendations.
2. The Committee will nominally meet four times a year. Meetings will be open to the public, except when the General Counsel and Advisory Committee Management Officer determine that the meeting or a portion of the meeting will be closed to the public in accordance with the Government in the Sunshine Act or that the meeting is not covered by the Federal Advisory Committee Act. Meetings of subcommittees, task forces, and panels will be held as required.
3. The Executive Secretary will be appointed by the Associate Administrator for Space Flight and will serve as the Designated Federal Official.
4. The Office of Space Flight will provide staff support and operating funds for the Committee. The estimated annual operating cost totals approximately \$300,000 including 6-work years for staff support.
5. Members of the Committee will not be compensated for their services but will, upon request, be allowed travel and per diem expenses as authorized by 5 U.S.C. 5701 et seq.

DURATION

The Committee shall terminate 2 years from the date of this charter unless renewed or terminated earlier by the NASA Administrator. Termination of a Committee terminates all related subcommittees and task forces.



Administrator

MAY 12 2003

Date