



1225 Eye Street, N.W., C-100, Washington DC, 20005
 • Telephone (202) 496-4200 • Fax (202) 496-4202

FOR OFFICE USE ONLY		
Account#	_____	
Date Issued	_____	
Access Card #	_____	
Paid C	Ck	#
Hangtag #	_____	

MONTHLY AUTOMOBILE PARKING RENTAL AGREEMENT

Please complete all requested information, sign, and date and return this form immediately to Central Parking System

Parking Location Address _____

Name _____ Phone (W) _____ E-mail _____

Billing Address _____ Phone (H) _____ Fax _____

_____ Employer _____

City _____ State _____ Zip _____ Number of Monthly Spaces Requested _____ Starting Date _____

Vehicle Information: Lic. Plate _____ Make _____ Model _____ Color _____

Type of the Account: Business Entity Individual Do you car pool? Building Tenant?

- A monthly rental fee is charged for the usage of one space during one month. This includes self-park, valet, or reserved spaces.
- Your access card may only be used for the entrance and exit of your vehicle only. If violation of this policy occurs, the daily maximum rate will be charged on the first offense, the future violations will result in termination of the parking privileges.
- This agreement provides a customer with 24 hours 7 days a week In & Out access to the parking facility (unless limited per specific location)
- Monthly rate for rental of parking space(s) is due and payable before the first (1st) day of each month, in advance without demand. If the monthly charge is not paid when due, the prevailing daily posted parking rate will be charged. No deductions or allowances from the monthly rate will be made for days customer does not use the location.
- If a monthly permit is supplied by Central Parking (One permit per one space rented), it must be clearly displayed at all times while in the parking location. Prevailing daily parking rate will be charged when the permit is not displayed on the vehicle.
- The permit is valid ONLY during the month indicated on the face of the permit and ONLY for the facility at which it was issued. A new permit must be obtained by the first day of each month. Vehicles with invalid permits will be charged the daily rate. Refunds will not be issued. Permit is not valid for stadium or special events. Permit is not transferable.
- If we park your car for you, we will not be responsible for theft of, or damage to, any contents in your vehicle (including but not limited to radar detectors, car phones and sound systems, etc). Provide the attendant only the ignition key to your vehicle, and if separate from the ignition key, the key to the driver's side door of your vehicle.
- During the self-park arrangement with the customer retaining possession of the keys, it is agreed that customer will not hold Central Parking System responsible for any vehicle, loss, collision, fire, damage in any case, except through its own negligence, or theft of contents thereof, of any personal property of any value whatsoever in the vehicle (including but not limited to radar detectors, car phones and sound systems, etc), nor for damage or injuries occasioned by faulty brakes; customer's failure to set brakes properly or for improper vehicle maintenance by customer.
- In no case shall liability include anything for loss of use of a vehicle. Any damage or loss occurring while a vehicle is in the parking location must be reported before the vehicle is taken from the parking location and customer hereby releases Central Parking System from liability or responsibility for any damage or loss not so reported.
- This agreement may be terminated by either party in writing upon ten (10) calendar days notice to the other or as dictated in conjunction with lease terms.
- In order to cancel your account, all access cards and permits must be returned to the facility. You must obtain a dated receipt upon the return, which includes all tag numbers, access card numbers returned. The receipt must be signed by CPS employee accepting the items.
- If more than one (1) monthly automobile parking space is rented by a customer, this agreement shall apply to all such automobile parking spaces rented by a customer, and customer agrees, that all of the terms and conditions of this contract shall be binding upon customer and all persons, firms, entities and others using said automobile parking spaces with customer's permission, proper identification and notice to Central Parking System.
- The customer has the following payment options: check, credit card, and ACH. No cash is accepted as a form of payment.
- No vehicle repair is allowed inside the parking facility. You must notify the manager of the parking facility if your vehicle is being towed out.
- No vehicles are allowed to be stored in the parking garage for more than 5 consecutive business days without exiting the facility. In case of such occurrence, the manager of the parking facility must be notified. Any vehicle stored in the facility over 5 days without notification is subject to towing at the owner's expense.
- Parking location managers, cashiers, and attendants are not authorized to make or allow any exceptions or changes to this agreement or terms thereof.
- Fees: \$30 for each returned check; \$15 for each parking space not paid by the 10th day of the current billing month; \$25 non-refundable access card activation fee; \$50 for replacement of a lost access card; \$15 for the replacement of a lost monthly permit.
- In addition to the rules indicated in the agreement hereby, the customer must adhere to the regulations of the parking facility, such as hours of operation, rate structure, speed, payment options, etc.

Customer acknowledges that he/she has read and understood the above Monthly Automobile Parking Rental Agreement and agrees to and accepts all the terms and condition thereof. Customer must notify CPS if there are any changes including vehicle type, license plate, etc.

Name of business entity (if applicable) _____

Signature _____ Title _____ Date _____

