



Logistics Management Newsletter

FROM THE LOGISTICS MANAGEMENT DIVISION

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Welcome. This newsletter is brought to you by the Logistics Management Division (LMD). Its purpose is to keep you abreast of the latest business practices and to share information about ongoing logistics management initiatives and events. It also introduces interim policy letters, which shall be incorporated in forthcoming updates of NASA Procedural Directives and Procedural Requirements.

Equipment Management

N-PROP Transitioning to Equipment,
By Nik Zurkin, Logistics Liaison,
NASA Enterprise Applications
Competency Center (NEACC)

N-PROP, the front end of the NASA Property, Plant, and Equipment (PP&E) system, was developed on a platform that will no longer be supported by the NEACC. Equipment, the new system, runs on a JavaScript platform and specifically supports the

management of NASA personal property. N-PROP has been inactive since January 2015.

Equipment offers certain features that N-PROP did not; for instance, Equipment has eliminated output record limitations in most reports. Future system updates will include features such as the ability to save queries (a report based on a combination of filters) that the user can run repeatedly.

Not all N-PROP functionality is currently available in Equipment. Although all the features are functional, not all of them have been released. The NEACC is releasing Equipment incrementally.

For more detailed information, please visit <https://equipment.nasa.gov/equipment/resources/documents/N-PROP%20Transition%20Guide.pdf>.

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Contract Property Management

Property Accountability and Reconciliation—Fiscal Year 2014, By Marjorie C. Jackson, Logistics Management Specialist

Partnerships have always been a vital component of NASA’s mission. Our collaborations with academia and industry assist programs and projects across all of our business lines. These joint efforts also support technology development, research testing, and ground and flight operations.

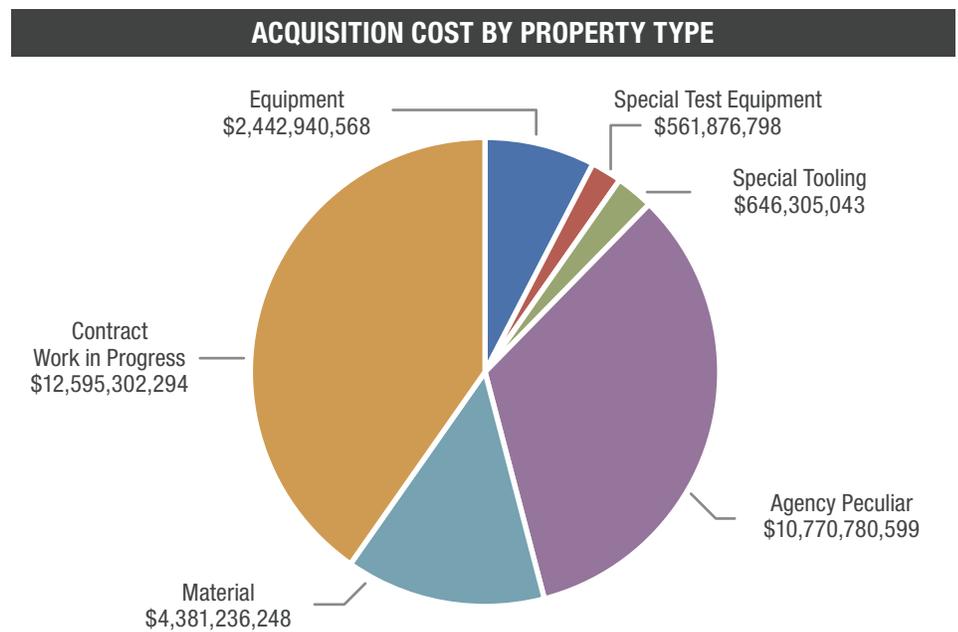
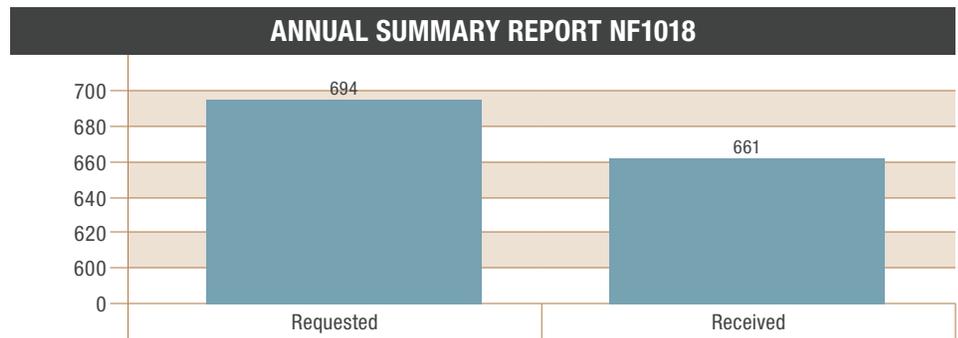
Through some of its key partnerships, NASA provides Government property to—or allows the acquisition of property by—its contract partner. The Federal Acquisition Regulation (FAR) Part 45 requires that contractors protect, preserve, and maintain all Government property and use voluntary consensus standards and/or industry-leading practices and standards to manage Government property in their possession. The NASA Industrial Property Officer (IPO) is responsible for ensuring that our contract partners are acting in accordance with FAR and the terms and conditions of their contract with regards to property.

One important aspect of property management is property accountability. The FAR requires contractors to periodically perform, record, and disclose physical

inventory results (FAR 52.245-1). NASA asks that this summary report be provided to the Contract Property Section annually on the NASA Property in the Custody of Contractors (NF1018) form. This form discloses the number of items and the dollar value of Government property associated with the NASA contract, grant, or cooperative agreement. The report is a standardized way for

contractors to account for the NASA property in their possession.

At the close of fiscal year (FY) 2014, the Contract Property Section began the reconciliation period with our contractors by requesting the annual report of NASA property in their custody. NASA requests submission of the NF1018 data on September 30 of each year; the report is due no



later than October 15. Contractors who have a Contractor Held Asset Tracking System (CHATs) reporting requirement are allowed an additional 45 days (November 30) to submit their NF1018.

For FY14, NASA received 661 NF1018 submissions. This number represents approximately

95 percent of the total reports requested (694). After receipt, the NF1018s were uploaded to the NASA Electronic Submission System (NESS) and verified by the NASA IPO, the Government property administrator, and the NASA property accountant. The FY14 annual reports indicate that there are more than 421,000

pieces of NASA equipment valued at over \$31 billion in the possession of contractors.

Asset accountability and visibility are vital to the NASA mission, not only for property located within our Centers, but for the Government property in the possession of our contract partners.

Supply Management

FedLog Access in bReady Portal

Approved users in the supply community now have access to Federal Logistics (FedLog) information via the bReady portal. FedLog data are published monthly on CD-ROM and DVD by the DLA Logistics Information Services and designated "For Official Use Only." With the expertise of the NEACC staff, the FedLog information was installed directly into the bReady portal and is updated/uploaded on a monthly basis. An

all-call was issued to Center Supply Managers requesting the names of approved Center super-users (both civil servant and contractors) who will have access to this site.

The FedLog portal can be used by engineering, technical research, procurement/contracting, supply, cataloging, maintenance, distribution, storage, transportation, quality assurance, and disposal personnel. The FedLog portal will allow users to research

and analyze the following data: parts and reference numbers, suppliers, Commercial and Government Entities (CAGEs), freight, Interchangeability and Substitutability (I&S), and National Stock Numbers (NSNs).

For more information, please contact Robert S. Sherouse, Acting Program Manager for Supply, at 202-358-0746 or robert.sherouse@nasa.gov.

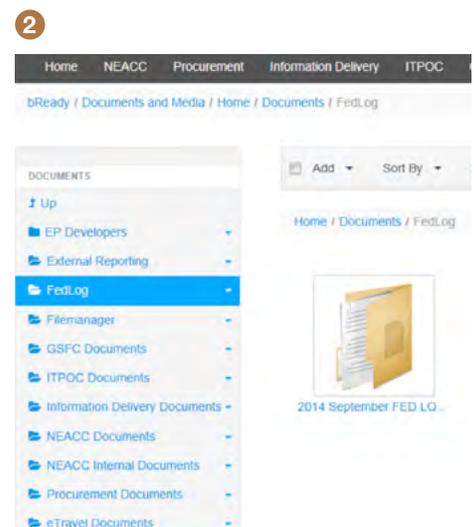
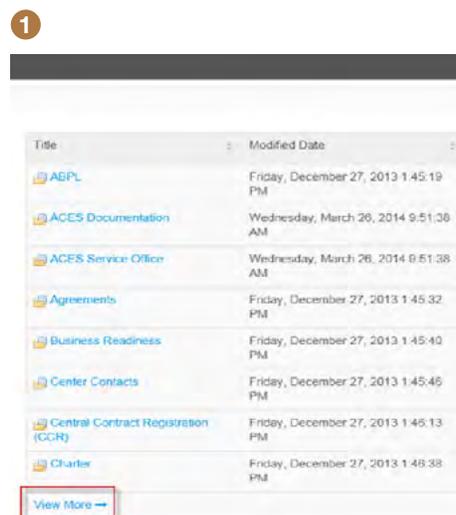
FedLog Access:

1. On the bReady home page, look for the folder list and click on "View More."

To the right is an illustration of how the FedLog site can be accessed from bReady.

2. From the Documents List, click on the FedLog folder.

If you experience any difficulty accessing the FedLog site, please call the Agency Supply Manager at 202-358-0746 or the NEACC representative at 256-544-2885.



Disposal Management

By Michael Eaton and Sharrief Wilson

Excess Personal Property

As of February 2, 2015, NASA Centers had disposed of 14,655 individual cases, representing a total acquisition cost of over \$185,000; a total of 58,214 individual cases are pending disposition in the NASA Disposal System for this fiscal year. Over half of the property slated for disposal is left over from the turn-in of Shuttle excess assets. Centers are encouraged to explore ways to dispose of their excess property as quickly as possible and in a responsible manner in accordance with Federal property laws and regulations and NASA property policies and procedures.

Computers for Learning (CFL)

As of January 31, 2015, NASA Centers had transferred a total of 233 pieces to eligible schools for this fiscal year; this represented a total acquisition cost of over \$701,000 through the General Services Administration CFL online program.

GSA Online Auctions Sales

As of January 31, 2015, NASA had netted a total of nearly \$988,000 from exchanges/sales for the acquisition—in whole or in part for replacement equipment—and

netted a total of \$830,000 from the sale of surplus assets through GSA online auctions. The net proceeds from GSA surplus sales can be used to defray NASA expenses related to the sale of the surplus property. Related expenses include warehouse/storage, sales preparation, environmental services, demilitarization services, advertising, appraisals, security, transportation of property, labor or contract costs related to the sale of the property, and NASA Centers' established overhead rates for these functions (see FMR 102-38.295-300, Disposition of Proceeds, and NPR 4300.1C, section 5.5.2).

NASA Employees and Contractors Can Recycle their Personal Electronics Assets through a U.S. Postal Service Program

On January 9, 2015, NASA entered an agreement with the U.S. Postal Service to support the recycling of Government- and employee-owned electronics. The USPS BlueEarth Federal Recycling Program helps participating Federal agencies and their employees reduce impact on the environment by properly disposing of electronics.

At NASA Centers, USPS BlueEarth will be used **only** as a supplement to current Center disposal processes.

What makes the USPS BlueEarth recycling program unique is that NASA employees and contractors can have USPS pick up their personally owned electronics from home free of charge. An authorized Web site will allow participants to register and print out a label. Participants are encouraged to recycle boxes because packaging materials are not provided as part of the initiative.

NASA will supply more information on the specifics of the program as it becomes available, but in the meantime, all NASA employees and contractors can find out more about recycling their personal electronics by visiting the USPS–Clover Technologies partnership Web site at <http://www.fedrecycling.com>. Employees and contractors can review the list of acceptable recycling items on the site. Consolidated Agency participation metrics will be available at Headquarters to measure the success of our recycling efforts.

Exchange/Sale Success Stories

GSA sold NASA's 1977 Lockheed Quiet Star for \$100,500 and two Huey II kits for \$1,112,099. Instead of pushing an aviation asset to excess, NASA's Aircraft Management Division (AMD) pursued a better alternative: NASA used the exchange/sale authorities

outlined in FMR 102-39 to designate the proceeds from the sale of the aircraft as funds for the aviation fleet. These authorities enable

agencies to exchange or sell aged equipment and then use the funds received to reinvest in similar assets. These exchange/sale successes

were a team effort by GSA, Armstrong Flight Research Center, Kennedy Space Center, AMD, and NASA's Logistics Division.

§102-39.5—What is the Exchange/Sale Authority?

The exchange/sale authority is derived from 40 U.S. Code 503, which states in part: “In acquiring personal property, an executive agency may exchange or sell similar items and may apply the exchange allowance or proceeds of sale in whole or in part payment for the property acquired.”



Contact Us

Your involvement, understanding, and feedback are essential to making the Logistics Management Program a success. Please send us your questions or stories to share by calling or e-mailing:

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