

Move Services, Handyman, Courier and Chauffeur Activities

December 2005 Mover Services Combined Statistics

Task	Orders	Actions/items
Delivery	68	95
Furniture	57	114
Handyman	76	125
Special/Other	55	122
Courier	68	85
Chauffeur	159	159
		546 miles
Total FHDS Requests	483	700
UPS & FedEx Deliveries	522	480
Combined Total	1,005	1,180
MIC room setups	68 (included in Furniture and Handyman actions)	

	Same day	Next day	Two days	Three days
Timeliness of request completion:	20.0%	40.0%	20.0%	20.0%

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Workload for past 12 months	Actions/items
December	1,842
January	1,630
February	2,181
March	1,966
April	1,440
May	1,402
June	1,194
July	1,431
August	1,658
September	1508
October	1781
November	1395
December	1,180
Total	20,608
Monthly Average	1,717
Variance: Current month to average	-31.3%

Vehicle mileage for month	546
Average Monthly Mileage	721

Definition of Terms

Delivery – Any item except furniture or UPS/FedEx being moved within or between metro DC, NASA facilities

Furniture – Any furniture moved within or between metro DC, NASA facilities.

Handyman – Repair services (hang pictures, fix furniture, etc.)

Special – Special event support (awards ceremony, exhibit moves & set ups).

Courier – Messenger service between NASA HQ and outside locations (State Dept., embassies, etc.)

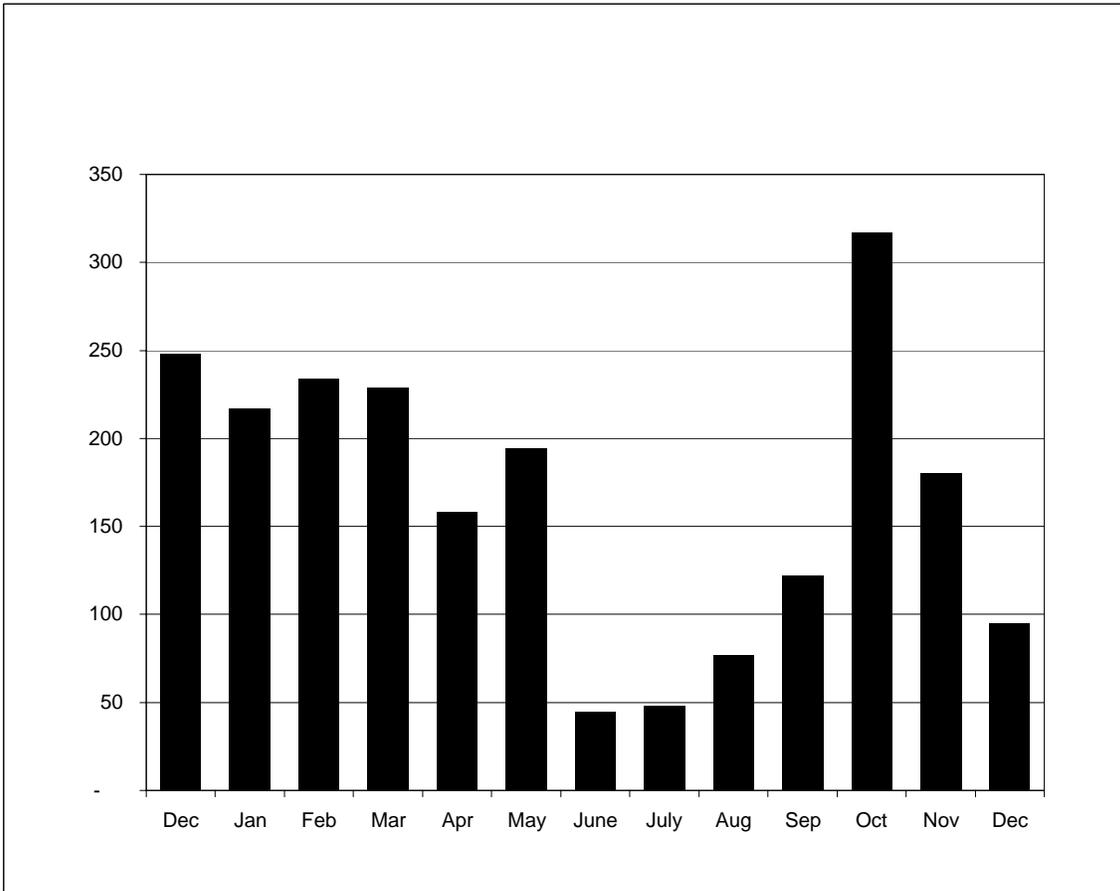
UPS/FedEx – Express delivery items being distributed throughout NASA HQ.

Move Services, Handyman, Courier and Chauffeur Activities

Monthly report covers: November 26, 2005 through [December 25, 2005](#)

SOW Reference: 15.10.6

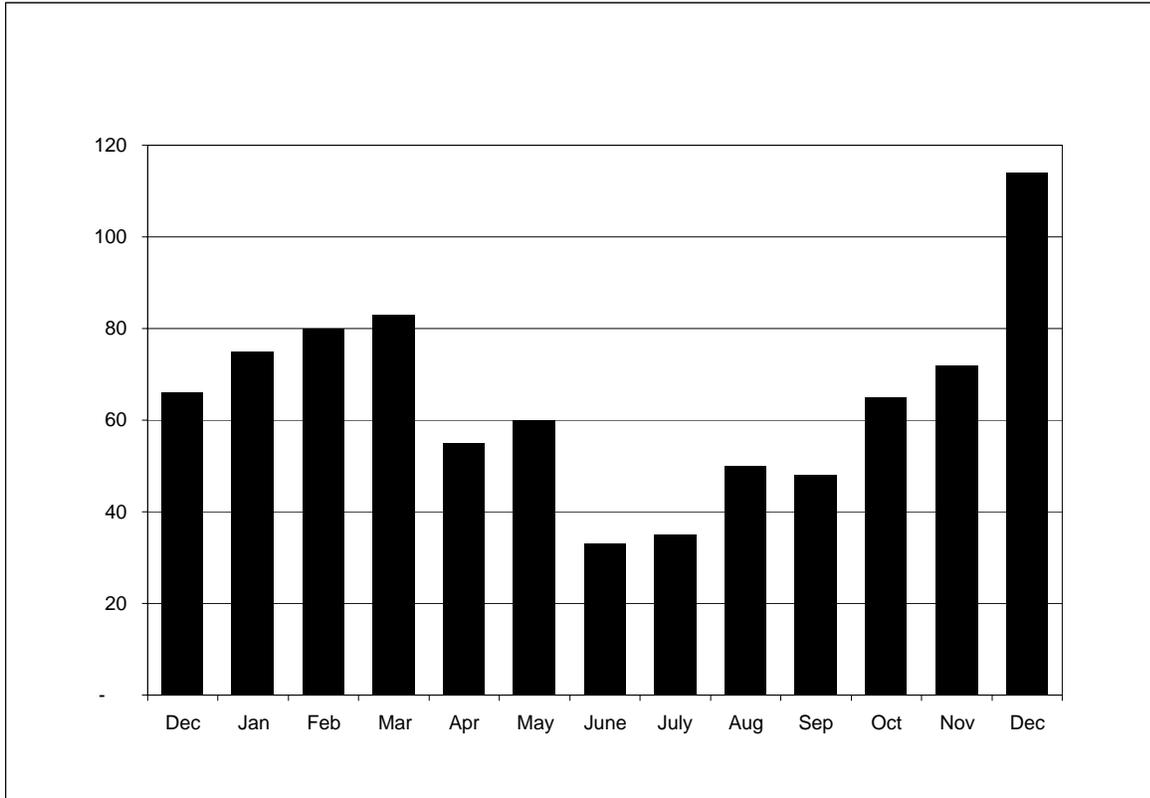
Deliveries (Non-Furniture) Number of Items



Number of Items Delivered	
Dec	248
Jan	217
Feb	234
Mar	229
Apr	158
May	194
June	45
July	48
Aug	77
Sep	122
Oct	317
Nov	180
Dec	95
Total	2,164

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Furniture *Number of Pieces Handled*

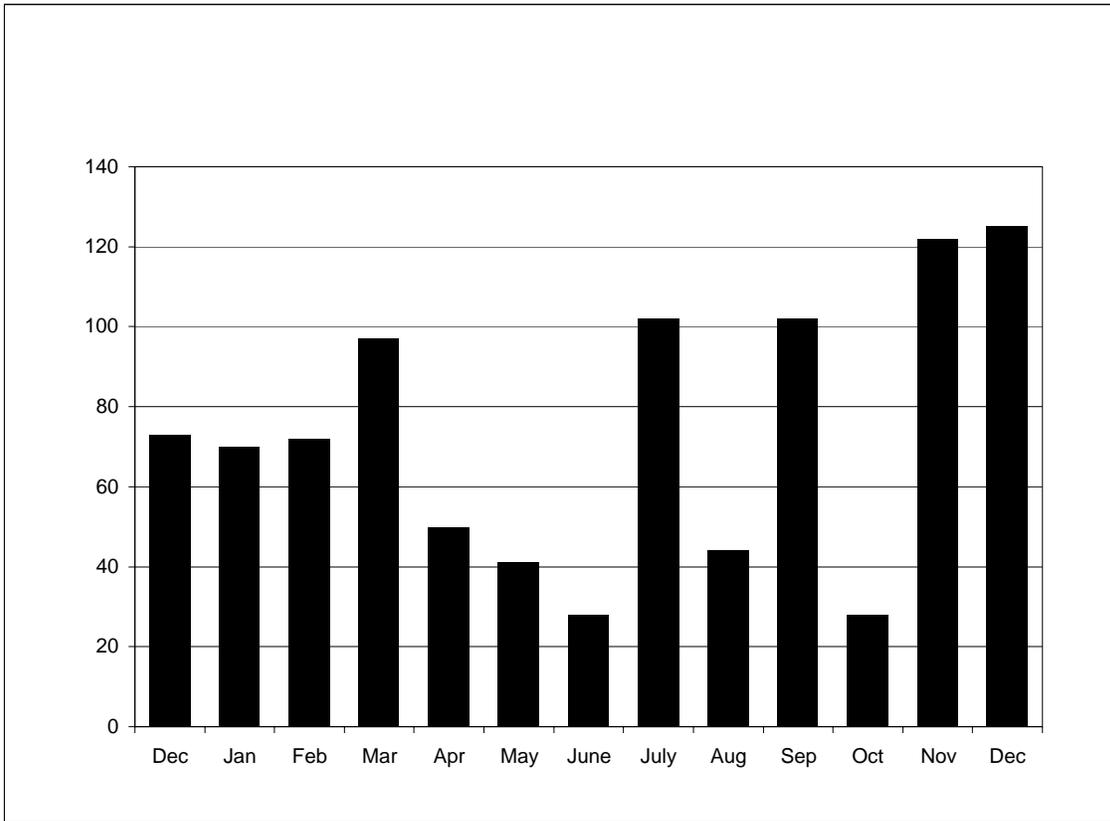


Pieces of Furniture Handled	
Dec	66
Jan	75
Feb	80
Mar	83
Apr	55
May	60
June	33
July	35
Aug	50
Sep	48
Oct	65
Nov	72
Dec	114
Total	836

SOW Ref. 15.10.6

Handyman

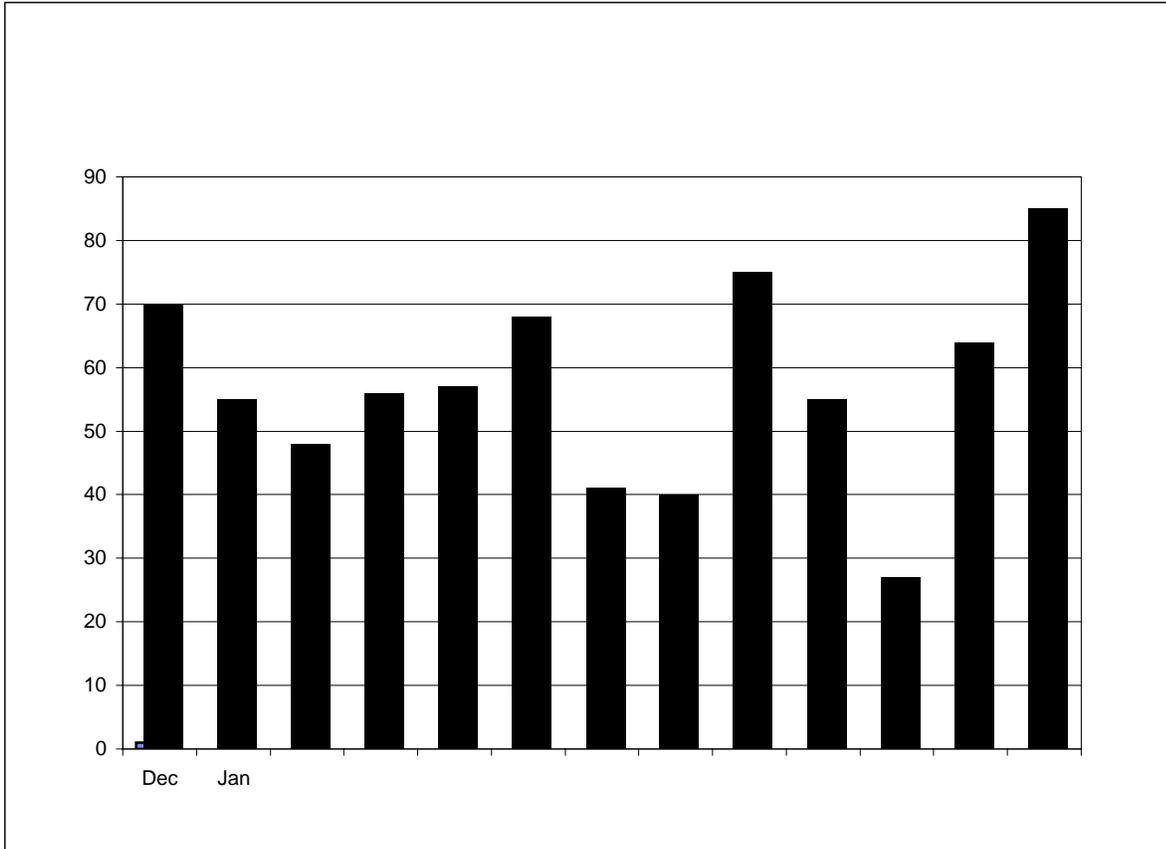
Number of Repairs/Actions



Number of Actions	
Dec	73
Jan	70
Feb	72
Mar	97
Apr	50
May	41
June	28
July	102
Aug	44
Sep	102
Oct	28
Nov	122
Dec	125
Total	954

SOW. Ref. 15.10.6

Courier Activity *Number of Items Delivered or Retrieved*

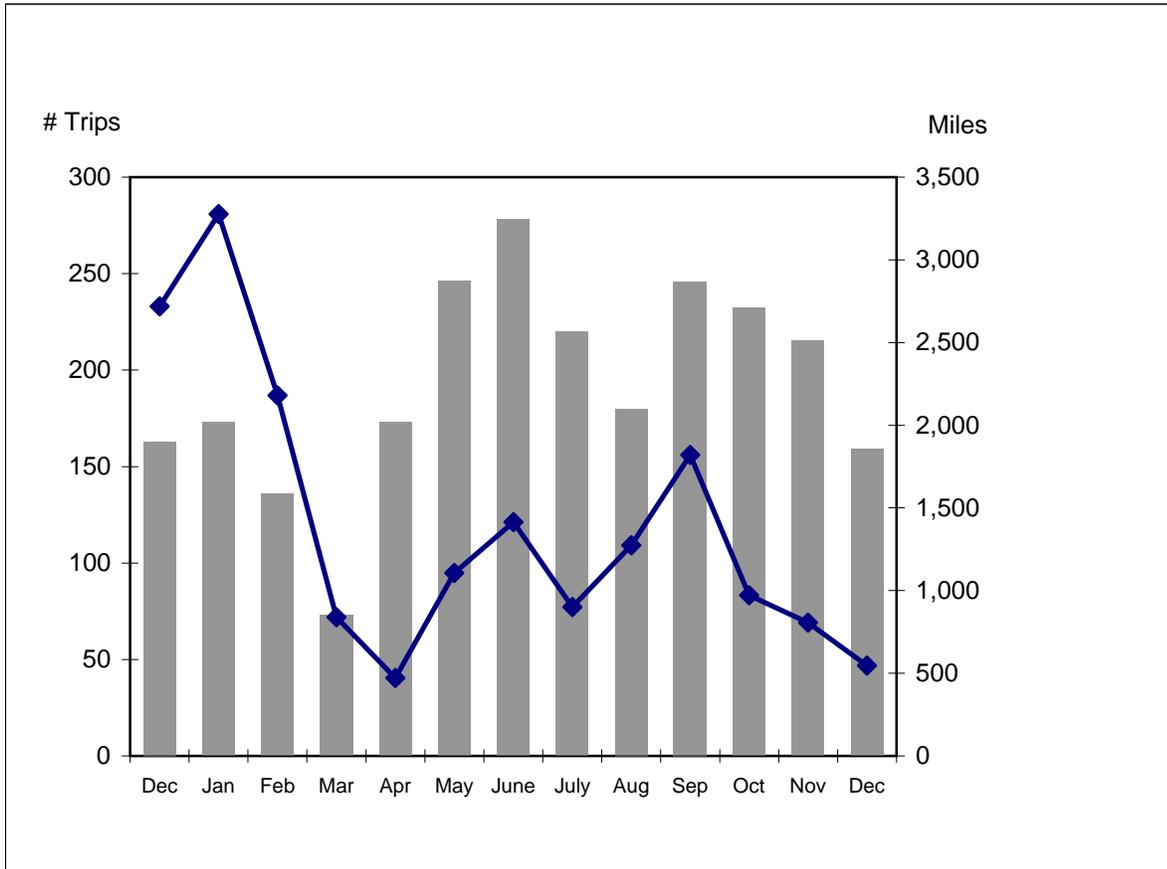


Number of Items
Delivered or Retrieved

Dec	70
Jan	55
Feb	48
Mar	56
Apr	57
May	68
June	41
July	40
Aug	75
Sep	55
Oct	27
Nov	64
Dec	85
Total	741

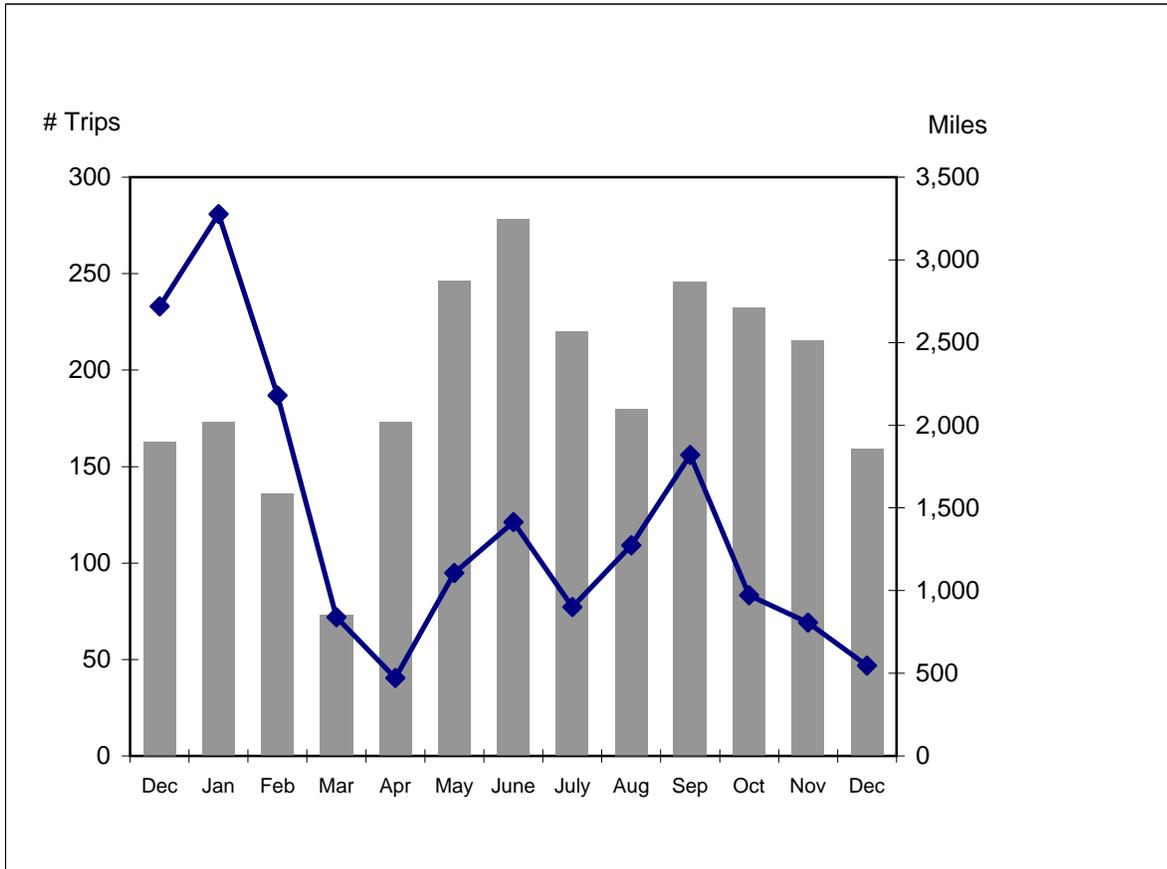
SOW Ref. 15.10.6

Chauffeur Activity Number of Trips and Mileage



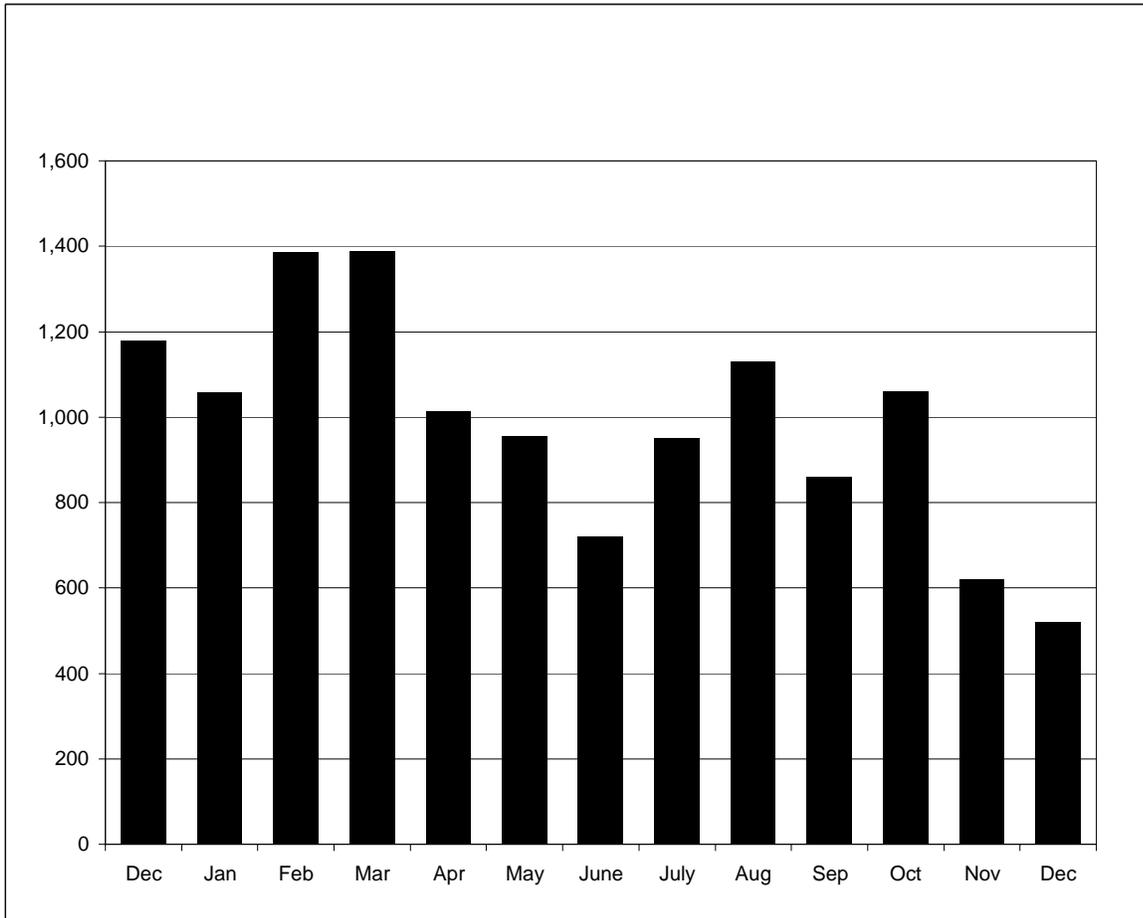
	Trips	Miles	
Dec	163	2,718	
Jan	173	3,277	
Feb	136	2,181	
Mar	73	838	
Apr	173	472	
May	246	1,106	
June	278	1,414	
July	220	901	
Aug	180	1,274	
Sep	246	1,820	
Oct	232	972	
Nov	215	806	
Dec	159	546	
Total	2,494	18,325	SOW Ref. n/a

Chauffeur Activity Number of Trips and Mileage



	Trips	Miles	
Dec	163	2,718	
Jan	173	3,277	
Feb	136	2,181	
Mar	73	838	
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May	246	1,106	
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July	220	901	
Aug	180	1,274	
Sep	246	1,820	
Oct	232	972	
Nov	215	806	
Dec	159	546	
Total	2,494	18,325	SOW Ref. n/a

UPS and FedEx *Number of Pieces Delivered*

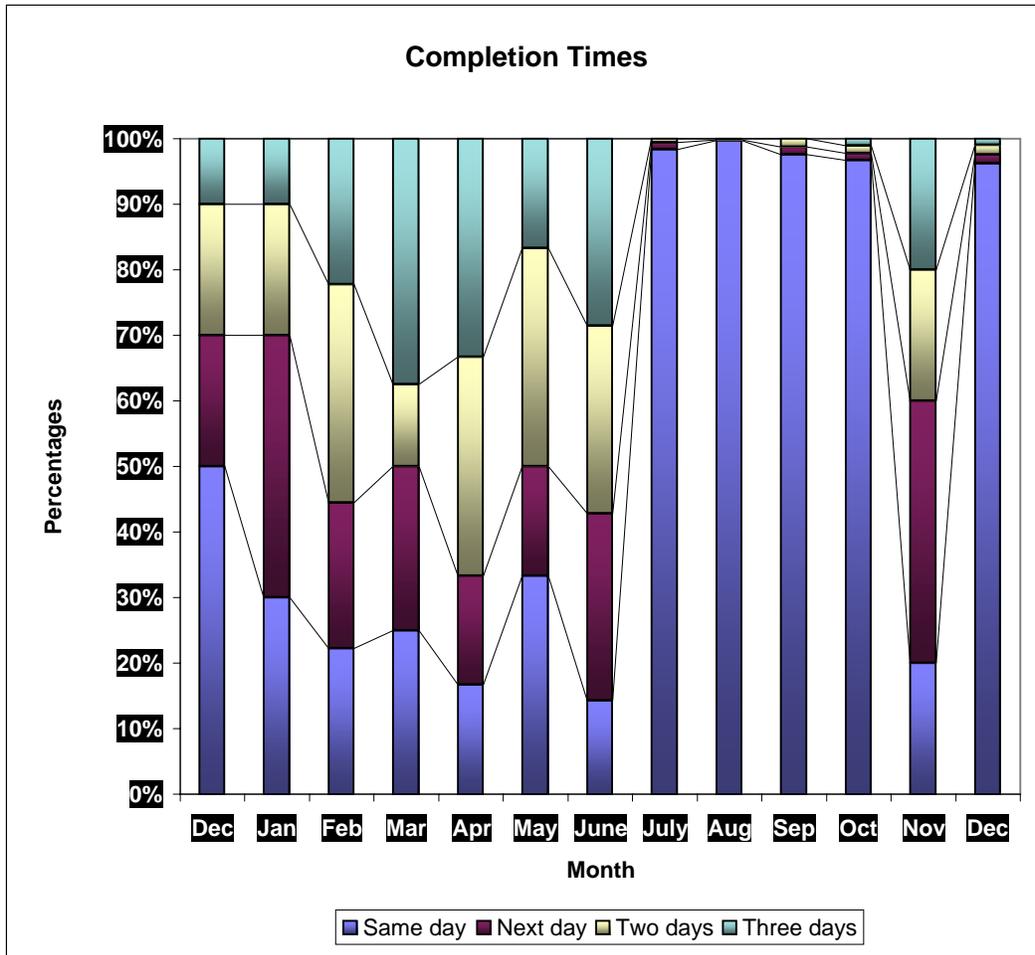


Pieces Delivered

Dec	1,180
Jan	1,057
Feb	1,386
Mar	1,389
Apr	1,015
May	957
June	719
July	951
Aug	1,130
Sep	860
Oct	1,060
Nov	619
Dec	522
Total	12,845

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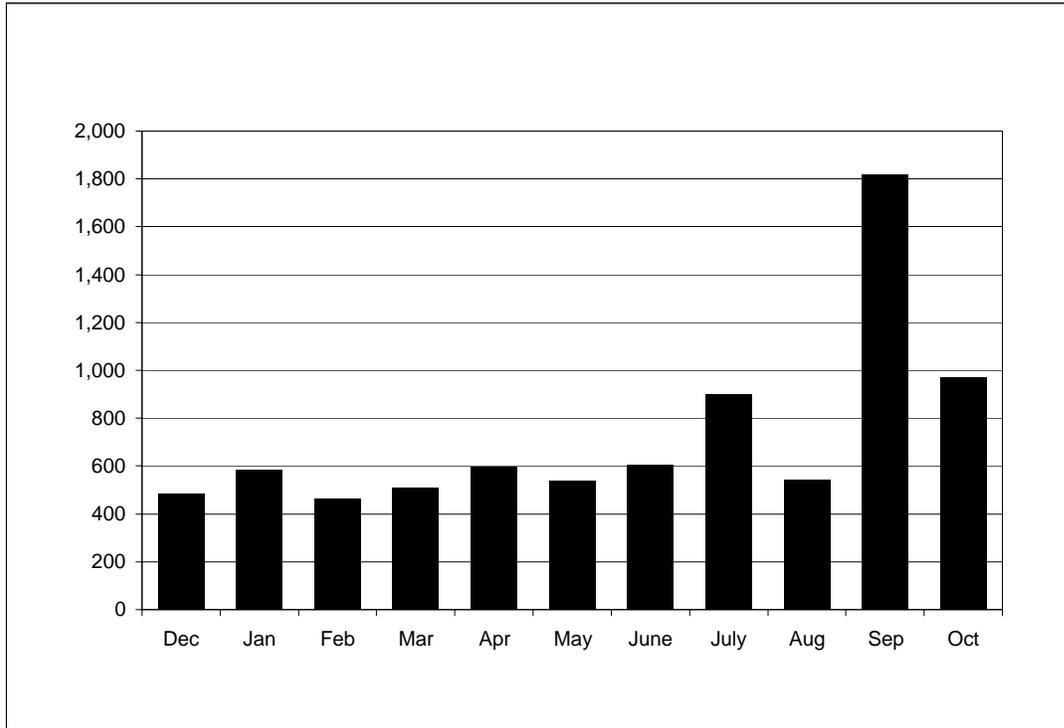
Move Services Task Completion Times



	Same day	Next day	Two days	Three days	Total
Dec	50.0%	20.0%	20.0%	10.0%	100%
Jan	30.0%	40.0%	20.0%	10.0%	100%
Feb	22.2%	22.2%	33.3%	22.2%	100%
Mar	25.0%	25.0%	12.5%	37.5%	100%
Apr	16.7%	16.7%	33.3%	33.3%	100%
May	33.3%	16.7%	33.3%	16.7%	100%
June	14.3%	28.6%	28.6%	28.6%	100%
July	98.4%	1.1%	0.5%	0.0%	100%
Aug	99.7%	0.1%	0.2%	0.0%	100%
Sep	97.5%	1.2%	1.2%	0.0%	100%
Oct	96.7%	1.1%	1.1%	1.1%	100%
Nov	20.0%	40.0%	20.0%	20.0%	100%
Dec	96.2%	1.4%	1.4%	1.0%	100%

SOW Ref. 15.10.6

Vehicle Mileage



	Mileage
Dec	484
Jan	583
Feb	464
Mar	509
Apr	597
May	539
June	605
July	901
Aug	542
Sep	1,820
Oct	972
Nov	806
Dec	546
Total	9,368
Average	721

SOW Ref. 15.10.6

Move Svcs.

Move Services			Month:	December-05	
(Fill in shaded cells)					
Get data from Bayyinah					
Task	Orders		Actions/items		
Delivery	68		95		
Furniture	57		114		
Handyman	76		125		
Special/Other	55		122		
Courier	68		85		
Chauffeurs	159		159	546	(miles drive
UPS & FedEx Deliveries	522		480		
MIC Room setups	5		(Included in Furniture and Handyman actions)		
Number of requests completed:					
Same day	2				
Next day	1				
Two days	2				
Three+ days	2				
Vehicle Mileage for month	525				
Reporting period	11/25/05	to	12/25/05		

