



National Aeronautics and  
Space Administration  
Washington, DC 20546

## Procurement Notice

PN 18-03

February 07, 2018

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### Revision to 1819.704 - Master Subcontracting Plan Policy (NFS Case 2018-N001)

**PURPOSE:** To clarify Agency policy regarding master subcontracting plans.

**BACKGROUND:** The Headquarters Office of Procurement has received several inquiries from the centers seeking clarification of NASA FAR Supplement (NFS) 1819.704(b) regarding the approval of Master Subcontracting Plans.

**ACQUISITIONS AFFECTED BY CHANGES:** This revised NFS policy is effective as of the date of this PN.

**ACTION REQUIRED:** Dissemination and compliance with the revised policy.

**CLAUSE CHANGES:** None.

**PARTS AFFECTED:** NFS Subparts 1819

**TYPE OF RULE AND PUBLICATION DATE:** These changes do not have a significant effect beyond the internal operating procedures of NASA and do not have a cost or administrative impact on contractors or offerors. Accordingly, the proposed changes do not require codification in the Code of Federal Regulations (CFR) or publication for public comment.

**HEADQUARTERS CONTACTS:** Todd Lacks, Procurement Analyst, Contract and Grant Policy Division, Office of Procurement, Phone: (202) 358-0799, Email: [todd.lacks@nasa.gov](mailto:todd.lacks@nasa.gov).

**William P. McNally**  
Assistant Administrator for Procurement

**Enclosure**

**PART 1819**  
**SMALL BUSINESS PROGRAMS**  
*(Revised August 9, 2017 [February 07, 2018])*

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**Subpart 1819.7—The Small Business Subcontracting Program**

**1819.704 Subcontracting plan requirements.**

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(b)[(1) Master subcontracting plans – Pursuant to FAR 19.704(b), offerors and contractors may submit or establish, a master subcontracting plan on a plant or division-wide basis. The master subcontracting plan, which is effective for three years, may be approved by a contracting officer at another Federal agency within the past three years, or it may be an original master subcontracting plan first submitted to NASA for approval. In either case, contracting officers may consider incorporating a master subcontracting plan into an individual subcontracting plan for a specific NASA contract once the subcontracting goals for that contract are established.

(2) Contracting officers are not required to consider or accept a master subcontracting plan approved by a contracting officer at another Federal agency when—

- (i) The master plan is not deemed to be compliant with FAR 52.219-9;
- (ii) There is no evidence of a contracting officer's approval of the master plan;
- (iii) The date of contracting officer approval of the master plan exceeds three years;
- (iv) The master plan is not accompanied by goals for the specific requirement; or
- (v) The master plan does not address deviations deemed necessary by the contracting officer to satisfy the requirements of a specific contract.

(3) For purposes of approving subcontracting plans, contracting officers should fully evaluate an offeror's master subcontracting plan previously approved by a contracting officer at another Federal agency. The cognizant NASA contracting officer is responsible for reviewing and approving a master subcontracting plan first submitted to NASA. When a contractor submits more than one initial master subcontracting plan to NASA in the same timeframe, the center contracting officer administering the contract having the greatest contract value is responsible for reviewing and approving the contractor's master subcontracting plan for the agency.

(4) The master subcontracting plan may be used by all centers after a NASA contracting officer approves it. A copy of all center approved master subcontracting plans shall be forwarded by email to the cognizant program manager in the Headquarters Office of Small Business Programs for awareness.] When a contractor elects to use a master subcontracting plan, ~~on a plant or division-wide basis, the master plan should be reviewed and approved by the center contracting officer that has the single contract with the greatest acquisition value with that contractor. Copies of the master plan shall be forwarded to the Headquarters Office of Procurement and Headquarters Office of Small Business Programs. The master subcontract plan may then be used by all centers that require a subcontract plan from that contractor.~~